



Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Full Meeting of Plaistow and Ifold Parish Council will be held on **Wednesday 8th February 2023** at **19:30** at the **Winterton Hall, Plaistow**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. **Members of the Press and Public are welcome to attend in person.**

Dated: 1st February 2023

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Remote Access

To join the meeting please follow this link:

<https://us02web.zoom.us/j/87162390664?pwd=ZEpQdENzbk5vMjlZbTRiK0t4ZzB0dz09>

Meeting ID: 871 6239 0664

Please email the Clerk for the password clerk@plaistowandifold-pc.gov.uk

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

MEETING AGENDA

BUSINESS TO BE TRANSACTED

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: www.plaistowandifold-pc.gov.uk | Alternatively, please contact the Clerk for hard copies: clerk@plaistowandifold-pc.gov.uk

Number	Item	Time
1.	Apologies for absence & housekeeping Recommendation: - To receive and accept apologies for absence.	1 min
2.	Disclosure of interests <i>See Clerk's Report.</i> Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 , Chapter 7 ss.26 – 37 in relation to matters on the agenda.	2 mins

3. **Public Forum** 10 mins
See Clerk's Report.
 Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's Policy. Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 8th February 2023. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes. Business of the meeting will start immediately following the public forum.
4. **Minutes** 1 min
Circulated separately and on the [website](#).
 Recommendation: - To approve the Minutes of the full Parish Council meeting held on 11th January 2023 and resolve to sign via Secured Signing in accordance with Standing Order 9(d).
5. **To receive reports from [County and District Councillors](#)** 10 mins
 Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.
6. **Financial Matters** 15 mins
See Clerk's Report
1. Payments and Receipts Analysis
 Financial Reports for January – February 2023. Includes income and expenditure between 05.01.2023 – 03.02.2023.
 Recommendation: - To receive, review and note the Financial reports and appoint signatories.
 2. Finance Committee
 Recommendation: - To receive and note the [minutes of the Finance Committee meeting dated 11.01.2023](#).
 3. Bus Shelter build cost
 Recommendation: - To note and approve the build costs.
 4. Local Plan Reg 19 Consultation – Northern Parishes joint response
 Recommendation: - To note the recommendations from the Northern Parishes meeting (18.01.2023) and approve the joint instruction of Steve Tilbury, Planning Consultant.

5. Plaistow Village Green, Tree Surgery
 Recommendation: - To note the quotes received for the recommended Tree Surgery and resolve to appoint a contractor.
7. **Highway Matters** 3
See Clerk's Report mins
 Recommendation: -
 1. To receive and resolve to act upon any Highway matters raised by Councillors
 2. To consider the replacement of the finger post in Plaistow
 3. To note any updates regarding the School Safety Zone in Plaistow and the TRO application along Rickman's Lane, Plaistow
 4. To receive and note the minutes of the Speed and Road Safety Working Group meeting dated 17.01.2023 and resolve to add the matters arising to a future agenda
8. **Priorities and Funding Survey** 3
See Clerk's Report mins
 Recommendation: - To consider and approve the Priorities and Funding Survey and resolve upon the method of circulation; additional articles and dates of the survey.
9. **The Coronation of His Majesty The King - Saturday 6th May** 3
 Recommendation: - To consider the Parish's celebration and resolve to appoint a Working Group to organise the event. mins
10. **Playpark Working Group** 1 min
 Recommendation: - To note the preliminary results of the Ifold play area public consultation and resolve to defer the full consideration of the matter once the results have been analysed.
11. **Correspondence** 5
See Clerk's Report mins
 Recommendation: - To consider any correspondence received not listed as an agenda item for discussion.
 1. WSALC's response to the Council's query regarding the cost of a Councillor recruitment film
 2. Request from Plaistow Pre-School to use the Pavilion and Green for the Maypole Fete

3. Sussex Police - Summer Road Safety Virtual Briefing event, 13th March
4. WSCC's [draft budget for 2023/24](#)
5. CDC's 'Warmer Homes' grant funding

12. **Clerk's update & items for inclusion on a future agenda** 1 min

Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda.

- To note the tender for the grass cutting contract
- To note the Neighbourhood Plan Training on 7th March, 6:30pm Kelsey Hall, Ifold
- To note the Chichester Local Plan Reg 19 consultation
- To note the deferment of the Winter & Emergency Plan Committee meeting

13. **Meeting Dates** 1 min

Recommendation: - To note the dates of forthcoming meetings:

- 7th March, Planning & Open Spaces meeting, **7:45pm** Kelsey Hall, Ifold
- 8th March, Full Council meeting, 7:30pm Kelsey Hall, Ifold
- 29th March, Planning & Open Spaces meeting, 7:30pm Kelsey Hall, Ifold